**FORMS**

**Affiliate / Person of Interest form**

https://www.cu.edu/pbs/forms/downloads/Add-Person-POI-Worksheet.xls

**Biweekly time sheet**

http://instaar.colorado.edu/uploads/content-pages/Resources/biweekly-time-sheet-2013-07.docx

**CAS Form**

http://www.colorado.edu/VCResearch/research/forms/pdfs/CAS%20Exception.pdf

**Cost Share Addendum Form:**

http://abs.colorado.edu/ABS\_WEB/Forms/cs\_addendum.pdf

**Faculty Computer Purchase Program (FCPP) Reimbursement Request Form:**

http://spot.colorado.edu/~fcpp/request/

**Fellowship Nomination form**

http://www.colorado.edu/GraduateSchool/funding/admin.html

**Honorarium (HNR)**

https://www.cu.edu/psc/forms/Honorarium.xls

**Hourly time sheet**

http://instaar.colorado.edu/uploads/content-pages/Resources/hourly-time-sheet-process.pdf

**INSTAAR personnel data “yellow form”**

**INSTAAR requistion form**

http://instaar.colorado.edu/uploads/content-pages/Resources/INSTAAR\_Requisition\_Form.pdf

**Letterhead**

http://instaar.colorado.edu/uploads/content-pages/Resources/letterhead.docx

http://instaar.colorado.edu/uploads/content-pages/Resources/letterhead-personalized.docx

**Organizational Prior Approval (OPAS)**

http://www.colorado.edu/VCResearch/research/forms/pdfs/OPAS%20Form.pdf

**Organizational Prior Approval (OPAS) – Budget Deviation for Equipment Acquisition**

http://www.colorado.edu/VCResearch/research/forms/pdfs/OPAS-Equipment%20Acquisition.pdf

**Organizational Prior Approval (OPAS) – Budget Deviation for Travel Expenses**

http://www.colorado.edu/VCResearch/research/forms/pdfs/OPAS-Travel%20Expenses.pdf

**Overload petition**

http://instaar.colorado.edu/uploads/content-pages/petition-for-overload-appointments.pdf

**Person of Interest form**

https://www.cu.edu/pbs/forms/downloads/Add-Person-POI-Worksheet.xls

**Proposal forms**

See http://instaar.colorado.edu/resources/administrative-resources/proposals/

**Scholarship Payment form**

http://www.colorado.edu/GraduateSchool/funding/admin.html

**Travel form**

*For employees* http://instaar.colorado.edu/uploads/content-pages/Resources/TravelAuthForm-10-11-2012.pdf

*For non-employees* https://www.cbtravel.com/business/request/cutravel/