

No-Cost Extension

A No-cost Extension (NCE) allows a Principal Investigator additional time to complete the original Scope of Work without additional funds.

- An NCE may be granted to procure additional time in the field, obtain more data sets, etc.
- An NCE will not be granted solely to spend out remaining funds or to complete a final report.
- Extensions of one year are normal.

To procure a no-cost extension:

Non-NSF sponsors:

- Request for no-cost extensions from the grantor should be made at least sixty days prior to the current expiration date.
- Submit your request directly to the OCG office for the no-cost extension. Provide the following to your Contract and Grants Administrator, Elizabeth Kingsley, at Beth.Kingsley@colorado.edu
 - length of extension needed
 - brief summary of work to date
 - brief summary of work to be accomplished during extension period
 - estimate of remaining funds, as of the current end date, and their planned use

National Science Foundation:

- NSF allows a one-year extension to be granted by the Office of Contracts and Grants (OCG) under Expanded Authority. These are known as Grantee-approved no-cost extensions.
- Requests should be made to OCG at least 10 days prior to the end date of the grant for the grantee-approved extension.
- Request for a no-cost extension may be made in one of two ways:
 - The Principal Investigator may enter the required information directly into Fastlane. Fastlane will forward the request to the Sponsored Research Office (SRO) for concurrence. The CU Office of Contracts and Grants will be notified electronically once this has been completed.
 - A request may be made directly to the OCG office for the no-cost extension. Submit the following information to your Contract and Grants Administrator, Elizabeth Kingsley, at Beth.Kingsley@colorado.edu that includes:
 - length of extension needed
 - brief summary of work to date
 - brief summary of work to be accomplished during extension period
 - estimate of remaining funds, as of the current end date, and their planned use
- If a second NCE is needed, an NSF approved NCE will be necessary. The request should be submitted 45 days prior to the end date.